



# MABALACAT CITY COLLEGE

FROM THE MINUTES OF THE 4<sup>th</sup> REGULAR MEETING OF THE BOARD OF TRUSTEES OF MABALACAT CITY COLLEGE HELD ON DECEMBER 11, 2024

- Chairperson** – Hon. Crisostomo C. Garbo Mayor, Mabalacat City
- Vice Chairperson** – Dr. Michelle Aguilar-Ong College President
- Members -**
- Hon. Noelito B. Castro Chairperson, Committee on Education, Sanguniang Panlungsod, Mabalacat City
- Ms. Rebecca Q. Lising President, MCC Faculty Association
- Mr. Mark Francis Agnote President, MCC Alumni Association
- Mr. Jessie Dela Pena President, MCC Student Council
- Secretary of the Meeting** –
- Atty. Jerome A. Matas

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**RESOLUTION NO. 15**  
Series of 2024

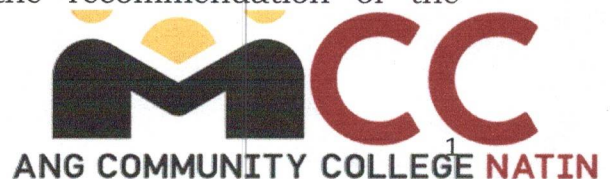


### APPROVING THE ACADEMIC COUNCIL RESOLUTION NO.10

“Academic Resolution Approving Make-up classes for affected courses due to some student activities, Advanced Classes and Change of Modality”

**WHEREAS**, Article III Section 6 of the City Ordinance No. 60 s. 2016 generally known as The New Charter of Mabalacat City College, the Sangguniang Panlungsod empowers Mabalacat City College to exercise the general powers prescribed by this Ordinance in order to carry out and perform the powers and functions are hereby vested exclusively by the Board of Trustees;

**WHEREAS**, Article II section 7 (d) of the New Charter of Mabalacat City College provides that the Board of Trustees shall approve policies on admission, retention, and graduation of students upon the recommendation of the appropriate council or committee;



*Crisostomo Garbo*  
*Michelle Aguilar-Ong*  
*Noelito B. Castro*  
*Rebecca Q. Lising*  
*Mark Francis Agnote*  
*Jessie Dela Pena*  
*Jerome A. Matas*



# MABALACAT CITY COLLEGE

**WHEREAS**, in the Academic Council Meeting convened on October 9, 2024 by the Vice President for Academic Affairs, Ms. Marilyn S. Arcilla, and attended by the Academic Council members, the Academic Council unanimously recommended in its Resolution No. 9, series of 2024 - "Academic Resolution Approving Make-up classes for affected courses due to some student activities, Advanced Classes and Change of Modality".

**WHEREAS**, these guidelines are required to maintain the balance between academic obligations and student activities, ensuring that students meet academic requirements while still engaging in extracurricular activities.

**NOW THEREFORE, BE IT RESOLVED**, as it is hereby RESOLVED, by the Board of Trustees of MCC in its 4<sup>th</sup> Regular Meeting herein assembled, to approve, as it hereby approves, the ACADEMIC COUNCIL RESOLUTION NO. 9 - "Academic Resolution Approving Make-up classes for affected courses due to some student activities, Advanced Classes and Change of Modality"

**RESOLVED FURTHER**, That the contents of **Academic Council Resolution No. 9** shall form part of this resolution.

**RESOLVED FINALLY**, That a copy of this resolution be furnished to the concerned offices.

**APPROVED** this 11<sup>th</sup> day of December 2024.

Approved by:

**HON. CRISOSTOMO C. GARBO**

Chairperson, Mayor of the LGU of Mabalacat City

  
OP-01-01152

**DR. MICHELLE AGUILAR-ONG**

Vice Chairperson, College President

**HON. NOELITO B. CASTRO**

Member, Chairperson - Committee on Education Sangguniang Panlungsod of the LGU of Mabalacat City



**ANG COMMUNITY COLLEGE NATIN**

*Marilyn S. Arcilla*  
*Michelle Aguilar-Ong*  
*Noelito B. Castro*



# MABALACAT CITY COLLEGE

**MS. REBECCA Q. LISING**

Member, President – MCC Faculty Association

**MR. MARK FRANCIS AGNOTE**

Member, President - MCC Alumni Association

**MR. JESSIE A. DELA PENA**

Member, President - MCC Student Council



**RESOLUTION NO. 15**

Series of 2024

**APPROVING THE ACADEMIC COUNCIL  
RESOLUTION NO.10**

“Academic Resolution Approving Make-up classes for affected courses due to some student activities, Advanced Classes and Change of Modality”





# MABALACAT CITY COLLEGE

## Office of the Vice President for Academic

### ACADEMIC COUNCIL Resolution No. 10 Series of 2024

Academic Resolution Approving Make-up classes for affected courses due to some student activities, Advanced Classes and Change of Modality

WHEREAS, the 6<sup>th</sup> Academic Council Meeting was convened by the OIC Vice President for Academic Affairs, Marilyn S. Arcilla, PhD and attended by the members of the Academic Council.

WHEREAS, make-up classes or advanced classes are mandatory for courses affected by student activities;

WHEREAS, the VPAA will carefully examine student activity proposals before approving them, prioritizing academic continuity;

WHEREAS, make-up classes should be properly documented and filed by the affected faculty members;

WHEREAS, faculty must submit faculty loadings and make-up form recommended for approval by the dean of the institute;

WHEREAS, make-up classes can be conducted in various modalities, including face-to-face, online, or advanced classes, as deemed appropriate by the VPAA;

WHEREAS, advanced classes are acceptable as an alternative to make-up classes, provided they are approved by the faculty member and the OVPAA;

WHEREAS, the Student Life Office will continue to filter student activities, prioritizing those aligned with the college's academic mission.

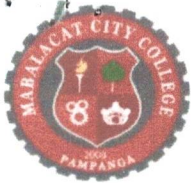
NOW, THEREFORE, BE IT RESOLVED, that the Academic Council approves the make-up classes, advanced classes and change of modality for affected courses due to some student activities.

RESOLVED FURTHER, that make-up classes, advanced classes, and change of modality be implemented effective immediately upon the approval of the Academic Council.

RESOLVED FINALLY, that a copy of this resolution be furnished to the members of the Board of Trustees for approval.

APPROVED this 9<sup>th</sup> day of October 2024.





# MABALACAT CITY COLLEGE

## Office of the Vice President for Academic

Marilyn Sarabia-Arcilla, RN, PhD.  
OIC Vice President for Academic Affairs

  
Ms. Jennyfer N. Merza

Dean, Institute of Hospitality and Tourism Management

  
Mr. Dennis Tracadena

Asst Dean, BSIT

  
Ms. Myrna C. Calma

Dean, Institute of Business and Computing Education

  
Ms. Aerish Angerie Arcilla

Faculty-in-charge BSED Math & CPE

  
Ms. Arvina Sarmiento

Dean, Institute of Teaching Education

  
Ms. Kaserin P. Icmat

Faculty-in-charge of BEED & BECED

  
Mr. Glen Nolasco

Dean, Institute of Arts and Sciences

  
Mr. Celter Cris P. Torres

Faculty-in-charge BPED & BSED SS

  
Ms. April Ann Galang

Faculty-in-charge GenEd Social Sciences

  
Alyzza Candy V. Gomez

Faculty-in-charge BSED English & Filipino

  
Ms. Dahnica Tarape

Faculty-in-charge Mathematics & Natural Science

  
Ms. Giezel S. Aquino

Faculty-in-charge BSTM

  
Ms. Mary Rose G. Ocampo

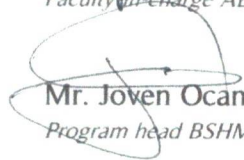
Faculty-in-charge Language & Literature

  
Mr. Julian Cloei P. Gatbonton

Faculty-in-charge ABH Program

  
Ms. Joyce Ann M. Sanchez

Faculty-in-charge BSBio Program

  
Mr. Joven Ocampo

Program head BSHM

  
Mr. Benjamin Doroteo

Program Head, BSCA

